How complete the Proxy Form to

Before you complete the Proxy Form, which is attached, please read the following instructions, and the enclosed Notice of Annual General Meeting and the Explanatory Memorandum.

1. When do you use the Proxy Form?

You can use the Proxy Form to appoint the Chairperson to vote at the General Meeting (AGM). On your behalf.

2. Name and address

Your name and address on the Proxy Form is as it appears on the Membership register of APLA.

3. How do I appoint a proxy?

If you wish to appoint the Chairman [President] of the meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the meeting, please write the name of that person they must be a financial member of APLA. If you leave this section blank the Chairman of the meeting will be your proxy and vote on your behalf.

4. When is the Proxy Form due and how to lodge your form and by when.

This Proxy Form under which it is signed) must be received at:

Attn: Marise Palmer , APLAof WA inc. sec@apla.com.au

No later than close of business the Wednesday 11th November 4.00pm

Lodge By Email to:

The Secretary

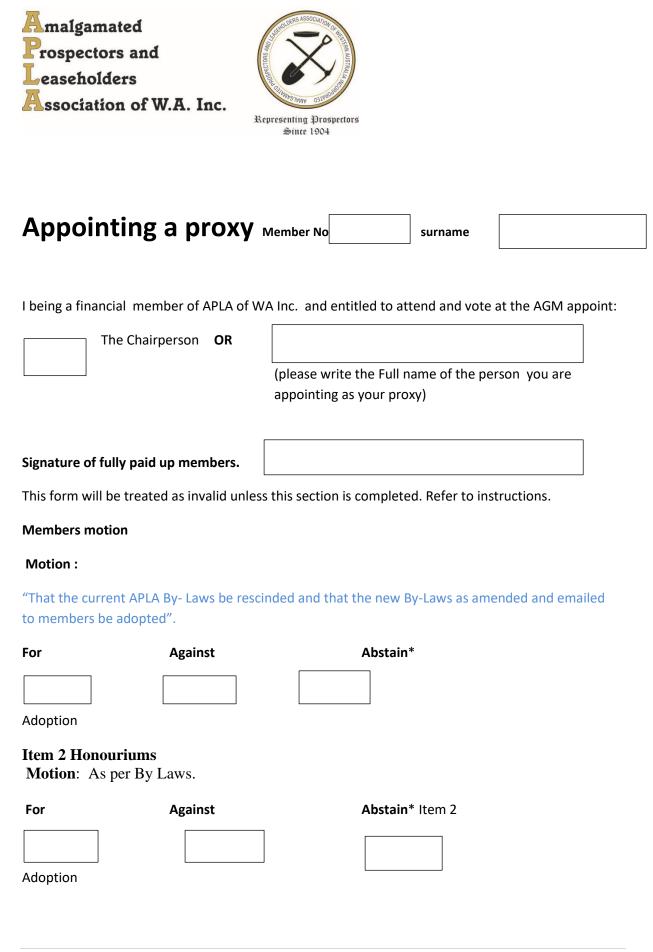
sec@apla.com.au . You will need your Apla of WA current membership Number. Full Name

If you have any questions, please call APLA of WA Inc Secretary MARISE PALMER sec@apla.com.au

13. Privacy

The Secretary (Secretary of APLA) information is collected to administer your your personal information which may be disclosed to APLA.

Your personnel details are available on our website <u>www.apla.com.au</u> Login in.



Item 3 Honorariums is detailed here Reason : This had been left out and needed to be update in the By-Laws as the constitution referred to the By-Laws. The above is at the delegates and branch discretion. This has been approved by the executive of APLA. Branch Presidents, Secretarys and Treasurers may like an honourium for their efforts, time, reimbursements for operating branches.

- 1) refer constitution Part 2- S3(b) and
- 2) Only one honorarium may be paid across branch committee Office bearers and state Office bearers and Delegates.
- 3) At the branch's discretion they may offer an honorarium to office bearers. (President, Secretary, Treasurer).
- 4) At the Delegate Management committee's discretion they may offer an honorarium to Delegates.

Reason

*If you mark the Abstain box for an item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.

the Chairman of the meeting is appointed as your proxy, including by default.

Signature of MEMBER.

This form will be treated as invalid unless this section is completed.

Date

Signature

